Dear Mr. Bohoslavsky,

In reference to your letter dated 12 July 2017 soliciting ADB's contribution to this important work. We are pleased to share with you the tools that ADB uses to guide poverty, social, and gender impact analyses at the country, program and project levels.

Handbook on Poverty and Social Analysis (2012) - This is resource material intended for ADB staff, government officers, consultants, and other stakeholders to help them effectively assess and ultimately address the poverty and social dimensions of ADB operations. The handbook provides guidance on poverty and social analysis across ADB's operational cycle and business processes, and is used as reference material for staff training on Poverty and Social Analysis. Reference to gender is found throughout the document, with major sections on pages 5, 16, 30, 40, 61, 63, 81. https://www.adb.org/sites/default/files/institutional-document/33763/files/handbook-poverty-social-analysis.pdf

Handbook on Core Labor Standards (2006) - This is a joint publication by ADB and ILO, and is intended to provide practical guidance to policymakers, ADB staff, consultants, and members of implementing/executing agencies on how ADB operations can comply with core labor standards, or how core labor standards can be integrated into operations. https://www.adb.org/sites/default/files/institutional-document/33480/files/cls-handbook.pdf

As specified in the Poverty and Social Analysis handbook, an initial poverty and social analysis (IPSA) is a mandatory requirement for ADB project concept papers and project preparatory technical assistance reports as well as for some grant assistance reports; the summary poverty reduction and social strategy (SPRSS) is mandatory for all Report and Recommendation of the President document (a decision document for ADB project and programs). The latest versions of the templates are attached. ADB's Public Communications Policy (https://www.adb.org/documents/pcp-2011) requires that IPSAs are posted on ADB's website (para 56, page 17).

Gender Mainstreaming Guidelines (2012) - All ADB projects are required to include a gender analysis during project preparation to inform gender-inclusive project designs and targets. Projects are categorized into one of the four gender categories, of which the top two categories ("gender equity theme" and "effective gender mainstreaming") are considered as "gender mainstreamed" and require gender action plans. https://www.adb.org/documents/guidelines-gender-mainstreaming-categories-adb-projects

Gender tip sheets (2013) - The 5 tip sheets are quick reference guides for ADB staff and consultants in conceptualizing and designing gender projects.
Tip Sheet No. 1 - Understanding and Applying Gender Mainstreaming Categories https://www.adb.org/documents/tip-sheet-no-1-understanding-and-applying-gender-mainstreaming-categories
Tip Sheet No. 2 - Preparing a Project Gender Action Plan https://www.adb.org/documents/tip-sheet-no-2-preparing-project-gender-action-plan
Tip Sheet No. 3 - Implementing Gender Action Plans: Roles and Responsibilities https://www.adb.org/documents/tip-sheet-no-3-implementing-gender-action-plans-roles-and-responsibilities
Tip Sheet No. 4 - Project Reviews: Monitoring and Reporting on Gender Action Plans https://www.adb.org/documents/tip-sheet-no-4-project-reviews-monitoring-and-reporting-gender-action-plans
Tip Sheet No. 5 - Gender-Inclusive Results in Project Completion Reports https://www.adb.org/documents/tip-sheet-no-5-gender-inclusive-results-project-completion-reports

Gender tool kits (+ tip sheets) for sectors - Gender tool kits and tip sheets help ADB staff, government partners and consultants address gender issues in the design of projects across different sectors. They provide a "how to" integrate gender equality and women,s empowerment objectives in a range of sectors.

Gender Tool Kit - Energy Going Beyond the Meter (2012)https://www.adb.org/documents/gender-tool-kit-energy-going-beyond-meter

Gender Tool Kit - Micro, Small. and Medium-Sized Enterprise Finance and Development (2014)https://www.adb.org/documents/gender-tool-kit-micro-small-and-medium-sized-enterprise-finance-and-development

Gender Tool Kit - Public Sector Management (2012)https://www.adb.org/documents/gender-tool-kit-public-sector-management

Gender Tool Kit: Transport (2013)https://www.adb.org/documents/gender-tool-kit-transport-maximizing-benefits-improved-mobility-all

Tip Sheet - Gender-Inclusive Disaster Risk Management (2014)https://www.adb.org/documents/tip-sheet-gender-inclusive-disaster-risk-management

Tip Sheet - Gender-Inclusive Approaches in Urban Development (2013)https://www.adb.org/documents/tip-sheet-gender-inclusive-approaches-urban-development

Tool Kit on Gender Equality Results and Indicators (2013)https://www.adb.org/documents/tool-kit-gender-equality-results-and-indicators

ADB online E-Learning on Gender: An Introduction to ADB,s Strategy and Guidelines for Gender Mainstreaming
http://k-learn.adb.org/e-courses/login/index.php
Module 1: Introduction
Module 2: Key gender terms used in ADB Operations
Module 3: The Situation of Gender Equality in the Asia and Pacific region and Why ADB Needs to Invest More
Module 4: ADB,s Gender Policies, Architecture and Institutional Targets for Gender Mainstreaming in Operations
Module 5: ADB,s Gender Operational Plans and Results) Putting Policy into Practice
Module 6: ADB,s Gender Mainstreaming Categories
Module 7: Preparing a Good Project Gender Action Plan; and
Module 8: Project Completion Reports & Reporting Gender Equality Results

Wishing you success in developing the guiding principles for human rights impact assessment on economic reform policies.

Amy S.P. Leung
Director General
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Climate Change Department
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